

FORMS FOR ARCHITECTURAL REQUEST FOR APPROVAL

HOMEOWNER:

Enclosed are copies of the forms you need to get Architectural approval.

FOR APPROVAL BY THE ARCHITECTURAL COMMITTEE YOU NEED THE FOLLOWING:

- ✓ Two copies of the Request Form. (One copy is included in this package.)
- ✓ Two copies of supporting drawings, if any.
- For **Garage Doors** you can make copies of Sales literature.

Note: Garage doors must be "Wayne Dalton" Dark Brown and No windows

- For **Block Walls/fences** this will include the enclosed specification drawings, plus a line drawing of the plan view (looking down on the area where wall/fence is to be installed). An example of the line drawing is provided, however you only need to submit a simple line drawing showing where the wall/fence will be located and where your street is in relation to the wall/fence. The person building your fence should be able to help you with the drawing. Be sure to specify the type of Stone to use. In our Association it is *slump stone*.
 - For **Patio Covers**, you need an elevation view (as you would look at from the ground level (See example). You also need a plan view (as it would look if you were above the patio cover looking down). One of these drawings should include methods and materials to show how the patio cover is to be fastened to the ground (patio floor) and how the cover will be fastened to the building. In addition, you need a list of materials, such as type of wood (Douglas fir, Pine, etc.) and fastening fixtures, etc., being used. If you are having someone do this work for you they should be able to help you prepare this paper work. If you are a **do it yourself** type, most lumber companies can help you with this information and some drawings.
 - For **Other Types** of architectural requests, **Windows Etc.**, it is suggested you bring your special case to the Board meeting or contact an Architectural Committee person. If you need additional help your CMC Property Manager can have a committee person contact you.
- ✓ After you have completed the request form and necessary supporting paper work, make two copies of everything, then present these copies to the Board or an Architectural Committee person.

If you have any additional questions please feel free to contact your CMC Property Manager and ask to have one of the Architectural Committee members call you for clarification.

**REMEMBER - ONCE YOUR WORK IS APPROVED BY THE ARCHITECTURAL COMMITTEE YOU STILL
NEED BUILDING PERMITS FROM THE CITY OF ANAHEIM
THIS IS MANDATORY!**

Architectural Committee,
Rancho Yorba HomeOwners Association

HOMEOWNER REQUEST FOR ARCHITECTURAL APPROVAL

WORK TO BE DONE: (i.e., Build Block wall, Build Patio cover, install Garage Door, etc.)

(DESCRIBE WORK TO BE DONE – PLEASE PRINT)

AT THE FOLLOWING LOCATION:

ANAHEIM HILLS, CA 92807

STREET ADDRESS

NOTE:

FOR WALLS AND PATIO COVERS, THIS REQUEST SHALL CONSIST OF 3 COPIES OF THE PLAN VIEW (MAP VIEW) AND ELEVATION VIEW (SIDE VIEW), AND SHALL INCLUDE A LIST OF MATERIALS TO BE USED (TYPE OF BLOCK, FOR WALLS OR TYPE OF LUMBER, OR BUILDING MATERIALS FOR PATIO COVERS) AND MEASUREMENTS (LENGTH OF WALL, LENGTH AND WIDTH OF PATIO COVER, ETC.). THE MEASUREMENTS SHOULD BE SHOWN IN A SIMPLE DRAWING. YOUR CONTRACTOR SHOULD BE ABLE TO HELP WITH THE DRAWING. PLAN AND ELEVATION VIEWS ARE NOT REQUIRED FOR GARAGE DOORS (PROVIDE THE SUPPLIER'S (i.e., Wayne Dalton©) BROCHURE

INFORMATION REGARDING SPECIFICATIONS THAT MUST BE MET TO OBTAIN ANAHEIM CITY BUILDING INSPECTORS APPROVAL MUST BE OBTAINED FROM THE CITY OF ANAHEIM BUILDING DEPARTMENT.

IMPORTANT

ANAHEIM CITY BUILDING PERMITS ARE REQUIRED FOR ALL APPROVED WORK. BUILDING PERMITS FOR YOUR CONSTRUCTION WORK CAN BE OBTAINED FROM THE CITY OF ANAHEIM BUILDING DEPARTMENT. PERMITS NOT REQUIRED FOR GARAGE DOOR REPLACEMENT.

HOMEOWNER/REQUESTOR

PRINT NAME OF HOMEOWNER _____ / _____ SIGNATURE OF HOMEOWNER

HOMEOWNER'S PHONE NO. _____

DATE SUBMITTED TO ARCHITECTURAL COMMITTEE:

DATE

MAIL FORMS TO: CMC ASSOCIATION MANAGEMENT
132 ANITA DR.
ORANGE, CA 92868
OR,
BRING TO BOARD MEETING (2ND AND 4TH MONDAY OF EACH MONTH)

REJECTED: SEE ATTACHED FOR EXPLANATION

ARCHITECTURAL COMMITTEE:

THIS APPROVAL IS VALID FOR NINETY (90) DAYS FROM THIS DATE _____
DATE

APPROVED BY: _____
ARCHITECTURAL COMMITTEE SIGNATURE ARCHITECTURAL COMMITTEE SIGNATURE